

**Gifted Hands Chapter
Carolinas Region
The Embroiderers' Guild of America, Inc.**

Policies and Procedures

I. Membership

- 1) Each new member upon joining, will be expected to pay dues in the amount of \$55.00. From this total, \$32 will be sent to National, \$4 will be sent to Region, and the remaining \$19 will be the local chapter dues.
- 2) Each plural member, who maintains primary membership in another chapter, will be expected to pay dues in the amount of \$19.
- 3) Non-member individuals will be welcome to attend two meetings, after which time they will be expected to join in order to continue attending.

II. Meetings

- 1) Meetings will be conducted on the 2nd Tuesday of the month, starting at 7:00pm at the Christ the King Lutheran Church, 600 Walnut Street, Cary, NC, Rm 105B.
- 2) In case of inclement weather, watch local news broadcasts for cancellations and closings. In addition, information about any change will also be posted via e-mail.
- 3) Children are not permitted at the meetings unless they are dues paying members.

III. Officers and Committee Chairs

- 1) Officers or committee chairs of another chapter may not be officers or committee chairs of this chapter.

IV. Check Policies

- 1) The Chapter shall charge a \$20 penalty for all returned checks, over and above bank charges.
- 2) Any person who has not made good on a returned check, plus bank charges and penalty, within thirty (30) days of notification by the Treasurer, shall not be eligible to participate in any Chapter sponsored events.
- 3) Checks given in payment of fees when enrolling in classes to be conducted at meetings are non-refundable. A member who pays for the class but does not attend, will receive the kit.
- 4) Workshop fees are 75% refundable if a member withdraws from the workshop before the closing date to sign-up for the workshop.
- 5) If a class or workshop is cancelled, fees are refunded at 100% to members.

V. Newsletter Policies

- 1) The newsletter shall be distributed to all members of the Chapter, to each member of the Region Executive Board, Chapter Presidents in the region, Chapter Representatives in the region, all National Board members, and such other persons as are deemed necessary.

VI. Kits Distributed at Meetings

- 1) When donated kits are to be given out to members at meetings, they will be disbursed in the following manner:
 - first, to members attending the meeting
 - next, reserved for members who have given prior notice of inability to attend the meeting, and
 - Finally, to non-members attending the meeting who will be charged an amount determined by the kit provider.

VII. Display of Finished Work

- 1) No member or guest will touch work displayed on the “Thank Goodness it’s Finished” table without the express permission of the owner. No food or drink is permitted at any tables or areas where finished work is being displayed.

VIII. Fines

- 1) Any member not wearing a stitched nametag at general meetings of the chapter, after 90 days of membership in the chapter, will pay a fine of 25 cents at that meeting.

XI. Amendments

- 1) These policies and procedures may be amended at any regular chapter meeting by a majority vote.

Amended by vote of the membership at chapter meetings
On 10/10/2000, 10/10/2001, and 3/11/08.